







Putra Business School Research Colloquium

PUR SERIES 11



IMPLEMENTATION TECHNICAL GUIDELINES FOR PARTICIPANTS

GENERAL

- This conference event uses the Zoom meeting platform. The meeting ID will be emailed to you later.
- Participants are required to rename their Zoom ID account according to the committee's rules.
- Format ID participants: Please refer to the Presenter Code Column in the Parallel Sessions list.
- Participants will receive a virtual background that should be used while the event takes place.
- The Meeting ID and Password of the event are personal. Participants are requested not to share the link with other parties.
- Participants are required to mute their microphone (audio) until the Moderator informs them to unmute/open the mic.
- Participants are expected to be in the Zoom meeting before 8:45 AM.

ANY QUESTIONS?

PURE SERIES 11 SECRETARIAT

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PARALLEL SESSIONS

- Parallel sessions will be guided by the Moderator.
- Participants will be grouped and automatically enter the breakout room according to the topic sessions.
- Participants are require to ensure that they are in the right room, according to the group based on the topic sessions.
- Participants are required to mute their microphone (audio) during presentations by other participants.
- · Participants are required to keep their video on during the parallel sessions.
- Each participant has a maximum time of 10 minutes to present his/her paper.
- There will be a 5 minute Q&A session after each presentation.
- · Participants can ask questions to the presenters via chat box or ask directly, after permitted by the Moderator.
- Questions from the chat box will be displayed on the Q&A slide (the format is To: ... Question: ...)
- For live questions, participants can click the "raise hand" icon and wait until the Moderator allows the participants to ask questions.
- Participants will be moved to the main room automatically after the Parallel Sessions end.
- Participants are not allowed to go to a different session during each Parallel Session (They will only be allowed once their own sessions have ended).

ANY QUESTIONS?

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